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<b>ROLE</b>	<b>IRB CAPTAIN</b>
<b>Purpose</b>	The IRB Captain co-ordinates the IRB activities of the club.
<b>Responsible to</b>	Club Captain
<b>Time Commitment</b>	Approx 2 hours per week (may increase at times due to seasonal demand)
<b>Responsibilities &amp; Duties</b>	<ul style="list-style-type: none"><li>• Coordinate pre-season servicing of all powercraft</li><li>• Ongoing coordination of servicing/repair of powercraft</li><li>• Administration of fuelling systems/processes</li><li>• Administration of defective equipment/fault reporting and resolution</li><li>• Support and promote powercraft training in consultation with Chief Training Officer</li><li>• Recommend purchases and asset management decisions to Club Committee</li><li>• Responsible for housing/storage of powercraft</li><li>• Ensure adherence of all power-craft to Standard Operating Procedures (including complementary equipment)</li><li>• Provide regular communication to Patrol Captain's and members direct and in clubs newsletters</li><li>• Submit reports to the Club Executive Committee when requested</li></ul>
<b>Knowledge &amp; Skills Required</b>	<ul style="list-style-type: none"><li>• SLSA Bronze Medallion</li><li>• SLSA IRB Driver Certificate (preferred)</li><li>• Proactive communication and planning</li><li>• Aware of Workplace Health &amp; Safety policy</li><li>• Communicate effectively and has good interpersonal skills</li><li>• Friendly, positive and enthusiastic</li><li>• Well-organised</li><li>• Maintain confidentiality on relevant matters.</li><li>• Candidates must also be the holder of a current Blue Card</li><li>• Must be a financial member of the Club</li></ul>