



<b>ROLE</b>	<b>President</b>
<b>Purpose</b>	The Club President sets the overall annual club committee agenda (consistent with the views of members), helps the club committee prioritise its goals and keeps them on track by working towards the club's strategic objectives.
<b>Responsible to</b>	Branch
<b>Time Commitment</b>	An average of approx. 10 hours per week (may increase at times due to seasonal demand)
<b>Responsibilities &amp; Duties</b>	<ul style="list-style-type: none"> <li>● Act as the principal leader with overall responsibility for the club's administration</li> <li>● Set the overall committee agenda and help the committee prioritise its goals and ensure office bearers work within this framework</li> <li>● Facilitate meetings, including: committee, executive and AGM</li> <li>● Represent the surf club appropriately at local, regional, state and national levels</li> <li>● Act as a facilitator for club activities and voice members' views at appropriate forums</li> <li>● Ensure planning and budgeting is completed in accordance with the needs of the club and members' wishes</li> <li>● Ensure all rules and regulations of the club are upheld</li> <li>● Ensure financial, social and structural viability of the club is established and maintained</li> <li>● Identify and communicate to members opportunities available at club, branch, state and national levels</li> <li>● Be responsible for club planning, including succession and business planning</li> <li>● Represent the Club on the Sunshine Coast Branch Committee</li> </ul>
<b>Knowledge &amp; Skills Required</b>	<ul style="list-style-type: none"> <li>● High level leadership skills</li> <li>● Communicate effectively</li> <li>● Well informed of the organization's activities</li> <li>● Aware of future directions and plans of SLSQ</li> <li>● Demonstrate a high level of enthusiasm when representing the Club to members, other organisations and the general public</li> </ul>

	<ul style="list-style-type: none"><li>● Maintain a policy of loyalty to the Surf Club and it's activities whilst maintaining confidentiality and respect towards members</li><li>● Aware of Workplace Occupational Health &amp; Safety policy</li><li>● Maintain effective and efficient administration</li><li>● Have a good working knowledge of the constitution, rules and the duties of all office holders and subcommittees</li><li>● Must be a supportive leader for all organisation's member</li><li>● Candidates must also be the holder of a current Blue Card</li><li>● Must be a financial member of the Club</li></ul>
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