



<b>ROLE</b>	<b>Safety Officer</b>
<b>Purpose</b>	The Safety Officer ensures the Club Health and Safety & Rehabilitation systems are up to date, implemented and monitored in all areas within surf lifesaving.
<b>Responsible to</b>	President
<b>Time Commitment</b>	Approx 2 hours per week (depending on seasonal demand)
<b>Responsibilities &amp; Duties</b>	<ul style="list-style-type: none"> <li>● Identify hazards, assess and prioritise risks</li> <li>● Implement measures to control risks</li> <li>● Monitor and review control measures</li> <li>● Document the risk management process and report hazards</li> <li>● Consult effectively with SLSA/SLSQ members and relevant stakeholders</li> <li>● Follow workplace procedure for injury management</li> <li>● Follow the steps to conduct a club health and safety inspection</li> <li>● Develop, implement and revise emergency management plans relevant to the club</li> <li>● Recognise the different categories of SLS special events that require SLSQ endorsement</li> <li>● Recognise key considerations to make before deciding to hold or be involved in a special event</li> <li>● Follow the SLS special event application process to complete and submit all relevant special event application documents within recommended time frames</li> <li>● Monitor and promote event safety prior, during and after a special event</li> <li>● Recognise the different safety criteria between land- and water-based events</li> <li>● Monitor the Chemical Substances Register and material safety data sheets</li> </ul>
<b>Knowledge &amp; Skills Required</b>	<ul style="list-style-type: none"> <li>● OH&amp;S desirable Knowledge of</li> <li>● Computer skills</li> <li>● Candidates must also be the holder of a current Blue Card</li> <li>● Must be a financial member of the Club</li> </ul>