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<b>ROLE</b>	<b>Youth and Member Development Officer</b>
<b>Purpose</b>	The Youth and Member Development Officer (YDO) will drive club objectives in the areas of youth and membership development, including recruitment, retention, recognition and welfare of club members. A particular focus of the role is ensuring a transition of junior activities members and their families into the senior ranks of the club.
<b>Responsible to</b>	Junior Activities Coordinator
<b>Time Commitment</b>	Approx 4 hours per week (may increase at times due to seasonal demand)
<b>Responsibilities &amp; Duties</b>	<ul style="list-style-type: none"><li>• Coordinate and act as primary contact for all youth-related applications for programs within the club</li><li>• Develop, implement, promote and evaluate activities and programs for youth and senior members, including cadets and junior members</li><li>• Assist members to identify opportunities for them in the club and supporting their transition from junior activities to lifesaving patrols</li><li>• Liaise with other key office holders, including the Club Captain, Chief Training Officer, First Aid Officer, Gear and Equipment Officer and Junior Activities Chair</li><li>• Represent the club to the relevant Sunshine Coast Branch committee/s</li></ul>
<b>Knowledge &amp; Skills Required</b>	<ul style="list-style-type: none"><li>• Competent computer skills</li><li>• Organised and able to delegate tasks</li><li>• Possess good communication and interpersonal skills</li><li>• Friendly and approachable</li><li>• Aware of Member Protection and other Club policies</li><li>• Must be a financial member of the Club</li><li>• Candidates must also be the holder of a current Blue Card</li></ul>